



**IDEA Taskforce Meeting Agenda
SART Classroom-April 12, 2023
2:00-3:00pm**

- I. Meeting called by: Carrie Gale, DUI Project Coordinator
- II. Introductions
- III. Review January meeting minutes
- IV. Quarterly Review: January - March Case Review
 - Crash Type
 - i. DUI Fatal **9**
 - ii. DUI SBI **7**
 - iii. Leaving the Scene Fatal **5**
 - iv. Leaving the Scene SBI **8**
 - v. Vehicular Homicide **0**
 - Referral Type
 - i. Crisis Field Response **1**
 - ii. Law Enforcement **21**
 - iii. Media **0**
 - iv. State Attorney's Office **5**
 - v. Self **1**
 - Total services provided **326**
 - Case Staffing
 - i. **Staffed 3 cases**
 - ii. **Discussed language concerns while on scene**
 - iii. **Discussed CFR emotional support for advocates**
 - iv. **Discussed inviting LE to next staffing to discuss case**
- V. Discussion: Language Access
 - **When giving a death notification, do you have someone on standby that speaks a person's native language? (if necessary)**
 - **How can Victim Services help with language needs when you are investigating a crash?**
 - **If sending a referral via e-mail, please indicate if they need a specific language.**

- VI. Nominations for IDEA Taskforce Member and Investigator of the Year
- **Discuss process for nominating Task Force Member of the Year**
 - **Criteria:**
 - i. **Regular attendance to quarterly meetings (attended 3 out of 4 meetings)**
 - ii. **Volunteered for Task Force or Victim Services related events (trainings, case staffings, candlelight vigil, etc.)**
 - **Discuss process for nominating Investigator of the Year**
 - **Criteria:**
 - i. **Nomination is based on an investigation of a DUI or Leaving the Scene Crash occurred in 2021**
 - ii. **Followed the protocol with engaging Victim Services**
 - iii. **Goes over and beyond for victims/survivors through a victim-centered approach**
 - **Due May 31, 2023 at close of business**
 - **Voting will take place June 5-June 30**
 - **Winners announced at annual luncheon in August**

VII. Upcoming Dates

- Victims' Rights Week:
 - i. Opening Ceremony April 24, 2023, 9:00 AM, West Palm Beach Police Department, 600 Banyan Blvd., West Palm Beach, FL
 - 1. Support fellow THI Sean Ramsey from PBSO for making it to the final round of the Officer of the Year**
 - ii. Ceremony in the Gardens, April 25, 2023, 9:00 AM, Mounts Botanical Garden, 559 N Military Trail West Palm Beach, FL
- DUI Case Staffing, June 8, 9:00 AM, Virtual
 - i. **Ask Dillard about experience at case staffing**
 - 1. Benefits to LE**
 - 2. Benefits to staff**

VIII. Announcements

****Next Taskforce quarterly meeting tentatively set for July 12, 2023 at 2:00 PM.**