



**I.D.E.A.**

Palm Beach County

**Impaired Driving Death  
Enhanced Assistance Taskforce**

# **Strategic Plan**

## **2021-2023**

Goal 1: Enhance and strengthen the I.D.E.A Task Force			
Objectives	Task/Deliverables (What needs to be done)	Champion (Responsible Party)	By Date
<b>1. Maintain and strengthen I.D.E.A. Task Force</b>	1.1 Coordinate and schedule quarterly I.D.E.A. Task Force Meetings	Project Coordinator	January, April, July, October 2021-2023
	1.2 Survey I.D.E.A. Task Force Members on effectiveness of I.D.E.A. Task Force meetings and topics of interest	Project Coordinator	January 2021, July 2021
	1.3 Update and maintain I.D.E.A. Task Force member contact (distribution) list	Project Coordinator	On-going
	1.4 Identify and maintain Traffic Homicide Investigators directory	Project Coordinator	On-going
	1.5 Create and maintain I.D.E.A. Task Force website with protocols, trainings, and meeting information	Project Coordinator	July 2021
	1.6 Review 2021 goals and objectives with I.D.E.A. Task Force	Project Coordinator	January 2021
	1.7 Convene annual meeting to identify, create, revise, and vet response protocols	Project Coordinator	June 2021
	1.8 Maintain partnership agreements with Law Enforcement Agencies	Program Coordinator	On-going
<b>2. Maintain and strengthen initiative's with stake holders</b>	2.1 Maintain Stakeholder directory	Project Coordinator	Ongoing
	2.2 Review goals and objectives with Stakeholders	Project Coordinator	January 2021

## Goal 2: Sustain System coordination related to DUI/Impaired Driving Deaths

Objectives	Task/Deliverables (What needs to be Done)	Champion (Responsible Party)	By Date
<b>1. Sustain multidisciplinary team response to family members and communities affected by DUI/Impaired Driving Deaths through policies, procedures, and training</b>	1.1 Identify gaps and key training needs on DUI response for PBCVS staff through bi-annual advocate survey	Project Coordinator	January and June 2021-2023
	1.2 Identify, provide and track trainings for PBCVS advocates on I.D.E.A. Task Force best practices	Project Coordinator	On-going
	1.3 Identify and implement a roll out plan for DUI training video for Law Enforcement training	Project Coordinator	July 2021
	1.4 Maintain quarterly schedule of Law Enforcement In-Service/roll calls review of protocols & their role in the process	Project Coordinator/Taskforce Members	January, April, May, August, November 2021-23
	1.5 Identify web-based trainings for advocates on death notification and trauma informed response	Project Coordinator	On-going
	1.6 Identify web based motivational interviewing trainings for advocates, therapists, and law enforcement	Project Coordinator	On-going
	1.7 Invite THI's to participate in Victim Services DUI quarterly case staffing's	Project Coordinator/Taskforce Members	On-going
	1.8 Provide bi-annual training to 24-hour violent crimes hotline staff	Project Coordinator	May and November 2021-2023
	1.9a. Track and decrease average time to survivor contact 1.9b. Maintain log on all cases 'time to survivor contact' for quarterly review & present to I.D.E.A Taskforce	Project Coordinator	On-going

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	1.10 Integrate law enforcement victim advocates in law enforcement trainings	Project Coordinator	On-going
	1.11 Coordinate & schedule meeting with Clergy from Law Enforcement agencies	Project Coordinator	June 2021
	1.12 Increase referral and use of 24-hour violent crimes hotline	Project Coordinator/Taskforce Members	On-going

**Goal 3: Provide evidence based, trauma informed direct services to families and communities affected by Driving Under the Influence (DUI)/Impaired Driving Related Deaths**

Objectives	Task/Deliverables (What needs to be Done)	Champion (Responsible Party)	By Date
<b>1. Maintain and enhance legal advocacy services to DUI/Impaired &amp; Driving Related Death survivors.</b>	1.1 Track PBCVS Advocates crisis response and crisis counseling a. Coordinate with MADD advocate for services	PBCVS	On-going
	1.2 Advocate for survivor with law enforcement, State Attorney's Office, and Florida State Attorney General's Office	PBCVS	On-going
	1.3 Provide survivors with information on legal services, legal rights, and case processing or investigation updates	PBCVS	On-going
	1.4 Track accompaniment to court and other legal meetings for emotional support	PBCVS	On-going

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	1.5 Track assistance with completing their Victim Impact Statement	PBCVS	On-going
	1.6 Create and maintain PBCVS website extension on services	Project Coordinator	July 2021
<b>Goal 4: Identify and document multidisciplinary responses</b>			
<b>Objectives</b>	<b>Task/Deliverables (What needs to be Done)</b>	<b>Champion (Responsible Party)</b>	<b>By Date</b>
<b>1. Survivor Assessment and feedback</b>	1.1 Maintain log on needs assessment, PHQ-9, follow-up surveys	Project Coordinator	On-going
	1.2 Monthly review of Case Management Pro cases.	Project Coordinator/Program Coordinator	On-going
	1.3a Evaluate survey's to identify gaps in advocacy services. 1.3b Report data in taskforce meetings	Project Coordinator/Program Coordinator	January 2021, June 2021
	1.4 Compile data and document population served & how services were provided to target group	Project Coordinator	On-going

**Goal 5: Improve quality of survivor impact provided through therapy services**

Objectives	Task/Deliverables (What needs to be Done)	Champion (Responsible Party)	By Date
<b>1. Maintain therapy services to DUI/Impaired &amp; Driving Related Death survivors.</b>	1.1 Continue to track and provide therapy services to survivors and next-of-kin	Project Coordinator/Therapy Coordinator	On-going
	1.2 Track and coordinate survivor focus groups to identify gaps and needs for survivors and next-of-kin	Project Coordinator/Therapy Coordinator	On-going
	1.3 Track and coordinate and maintain Grief Support Group	Project Coordinator/Therapy Coordinator	On-going
	1.4 Determine outside referral agencies for grief counseling and compile referral list	Project Coordinator/Therapy Coordinator	On-going
	1.5 Explore and implement Restorative Re-telling	Project Coordinator/Therapy Coordinator	On-going
	1.6 Assess PHQ-9 and determine long-term usage	Project Coordinator/Therapy Coordinator	On-going

**Goal 6: Identify Law Enforcement & Community Outreach needs.**

Objectives	Task/Deliverables (What needs to be Done)	Champion (Responsible Party)	By Date
<b>1. Increase awareness/ accessibility of victim services for survivors</b>	1.1 Develop awareness through educational materials and trainings	Project Coordinator/Taskforce Members	On-going
	1.2 Plan and conduct outreach activities and events	Project Coordinator/Taskforce Members	On-going